



MALTINGS

PROPERTY MANAGEMENT

Residential & Commercial Property Management

32 Beverley Road, Hull, HU3 1YE Telephone: (01482) 580608 Facsimile: (01482) 610324

Email: info@maltingsproperty.co.uk Website: www.Maltingsproperty.co.uk

APPLICATION FORM

Part 1 - Property Details

Preferred MOVE IN Date:

House No.		House Name:			
Street:					
City/Town:		Postcode:			
Monthly Rent:	£	Tenancy Term in months:			
Sole tenant:		Number of sharers:		Tenants share of rent:	£

Part 2 – Adults over the age of 18 to reside in the property

	First Name	Middle Name	Surname	Share of Rent
Tenant 1				
Tenant 2				
Tenant 3				
Tenant 4				

Confidentiality Note

The information contained within this application is being transmitted to and is intended for the use of Maltings Property Management. If the reader of this message is not the intended recipient, you are hereby advised that any dissemination, distribution of copy of this application is strictly prohibited. If you receive this application in error, please immediately notify us by calling (01482) 580608

Part 2 - Tenant's Details - Current Living Arrangements

Title:				First Name:					
Surname:				Other Names:					
Previous Name:				Date of Birth:					
Marital Status:			National Insurance Number:						
Current Address:	House No:			House Name:					
Street:									
City/Town:				Postcode:					
Email:									
Mobile Phone:				Home Number:					
Time at Address:	years			months			If under 3 years see below.		
Previous Address									
Current Residential Status:	Owner	Private Tenant	Council Tenant	With Parents	Other				
Details of Your Current Agent or Landlord or Agent: (if applicable)									
Name:				Building/Street No.					
Street:									
City/Town:				Postcode:					
Telephone No:				E-Mail:					

Part 3 - Tenant's Details – Employment

Current Employment Details:										
Employed		Self Employed		Contract		Student		Retired		Unemployed
Full Time			Part Time			N/A			Private means	

Annual Income (before tax):	£	Position held:	
Commencement Date:		Temp Contract/On Probation?	Permanent?
<p>Details of Employer or Accountant if Self Employed <i>If you are employed/self employed or retired, give details of your employer/accountant or pension provider (alternatively you may provide proof of pension) below, and authorise them to reply to the enquiries which will be made to verify this information</i></p>			
Company:		Building/Street No.	
Street:			
City/Town:		Postcode:	
Contact Name:		Position:	
Contact No:		E-Mail:	

Part 4 - Tenant's Details - Bank Details

Bank Name:			
Address:		Postcode:	
Account Holder Name:			
Sort Code:	- -	Account Number:	

Part 5 - Next of Kin - Guarantor

Next Of Kin:			
Name:			
Address:			
	Telephone No:		
Relationship to Applicant:			
Please Name Dependants Over 18 to Reside at the Address:			
Number of Children Under 18	Smoker?	Nationality	Id Required – See Back Page

Any Pets?	Y	N	Any Existing Credit Problems/ IVA's or Problems With Credit?				Y	N
Where did you hear about this property?	Right Move	Zoopla	MPM Website	Phone Enquiry	Newspaper Advertisement	TO LET board		

Applicant's Consent

I confirm that the information provided in this application form is true, accurate and complete. I understand that the information that I have submitted will be used in order to assess my suitability to be granted a tenancy agreement, or to be named on the tenancy agreement as a Guarantor, or to verify my identity to prevent and detect crime and money laundering, and acknowledge that the information that I have provided will be shared with third parties for this purpose. I understand and agree that current or former employers, landlords and letting agents may be asked to provide additional information about me or to verify information that I have provided, calls for which are recorded for training and monitoring purposes. I further acknowledge that the information that I have provided will be submitted to credit reference agencies in order that a credit check can be conducted. I understand that Rent4sure Ltd is not entitled to disclose a copy of my credit report to me but that I may obtain a copy of the report by applying to the relevant credit reference agency directly. I understand that I may be refused a tenancy, or may be found unsuitable to act as a Guarantor, as a result of the searches and references obtained by Rent4sure Ltd. I acknowledge that the referencing services provided are provided to the letting agent or landlord (as the case may be), and agree that I shall not seek to hold Rent4sure Ltd liable for such refusal nor shall I seek to bring any claim against Rent4sure Ltd for any loss or damage suffered by me as a result of such refusal. By ticking this box I agree to Rent4sure Ltd contacting me by e-mail and/or telephone regarding other goods and services that may be of interest to me, such as broadband, utilities, telecommunications and insurance products. Rent4sure Ltd may also on occasion share your personal data with third parties, such as the providers of these products, if you tick the box. If you change your mind in the future you can withdraw your consent at any time by contacting us (using the details in our Privacy Policy) or by using the unsubscribe option in e-mails. For more details on how we use your personal information, including details about the third parties with whom we may share your personal data, please see our Privacy Policy here: www.rent4sure.co.uk/legal#privacy. Rent4sure Ltd is a controller under data protection law. For further details about how we collect and process your personal data, together with information about your privacy rights, please see our Privacy Policy here: www.rent4sure.co.uk/legal#privacy.

In consideration of the services of Maltings Property Management, (hereinafter referred to as the Agency), we accept to pay a holding deposit, capped at one week's rent, upon submission of our application form.

IMPORTANT NOTES FOR APPLICANTS

- All information is strictly confidential.
- By completing and signing this application form, you accept that referencing Credit referencing checks will be carried out by Maltings Property Management
- The holding deposit is required when submitting your application form. This will hold the property until such time as all referencing has been Satisfactorily completed. We only process ONE application at a time
- In most cases one month rent in advance and 5 weeks security deposit will be required
- Should you fail the credit check (or other information which you had not made known to us when the original application was submitted), or be declined on the basis of an unsatisfactory reference from landlord/employer, your holding deposit will be deemed NON REFUNDABLE, Unless agreed with us. This is at the agents' discretion.
- If you make an application to rent a property through our agency and then subsequently withdraw your application, your holding deposit is deemed NON REFUNDABLE
- If however, we, the agent, or the landlord find it necessary to decline the application the holding deposit is then refundable.
- Should your application be successful you will be required to pay the balance of the holding deposit, equivalent to 5 weeks rent, payable within 7 days. Please note this is NON REFUNDABLE should YOU wish not to proceed with your application, The holding deposit will be registered as your deposit on the day you sign your tenancy agreement.

- Your first months rent will be payable on the agreed move in date when you will also sign the tenancy agreement and collect the property keys.
- Please provide proof of ID and proof of current address. A utility bill, passport, driving licence, within 7 days of application.
- MPM accept all major debit & credit cards, either at the office or over the phone. All cheques must be cleared before commencement of the tenancy.
- By applying for the property, you have accepted the property in it current state. Unless otherwise agreed, there will be no decorative/maintenance works carried out at the property unless otherwise agreed or deemed a landlord obligation.
- In some cases gas/electricity may have been disconnected. To reconnect the supply, call the gas/electricity office as soon as possible. No responsibility will be accepted for accommodation left without supplies.

Signed:		Date:	
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Your consent for Itria Limited

By signing below, you indicate your consent to your personal information being passed to our Utility Management Partner, Itria Limited who will pass your details over to the current utility providers and local council of the property.

I confirm I have read and understood the above information, including the privacy notice, and consent to comply with the terms outlined.

Signed.....

Dated.....

If you would like to receive email marketing, telephone marketing, postal marketing and or text messages from our Utility Management Partner, Itria Limited in relation to its selected third-party utility providers, please tick this box

Privacy notice

For the purposes of the Data Protection Act 1998 (the "Act"), the data controller is Maltings Property Management (HULL) Ltd] of 32 Beverley Road, Hull, HU3 1YE

We use the personal details that you provide by corresponding with us by phone, email or otherwise. In addition to the information you give us on this form, we may also collect additional information (for example, details of your property, current energy providers as necessary to provide our services and to deal with your queries.

Disclosures of your personal details

We may also share your information with credit reference agencies & other companies or third parties where we have a duty to do so

Marketing information

We would also like to use your personal details to tell you about other goods and services that we offer that are similar to those that you have already asked us to provide or have enquired about.

Accessing your information

You have the right to access information held about you.

Please send any questions, comments, complaints or requests (including, but not limited to, any future request to withdraw your consent) regarding this privacy notice to: info@maltingsproperty.co.uk

Full details on data sharing and your consent can be found at <https://ico.org.uk/for-the-public/>

FOR FURTHER INFORMATION PLEASE VISIT <https://www.gov.uk/government/publications/how-to-rent>

