



# MALTINGS

PROPERTY MANAGEMENT

## Residential & Commercial Property Management

32 Beverley Road, Hull, HU3 1YE Telephone: (01482) 580608 Facsimile: (01482) 610324

# APPLICATION FORM

### Part 1 - Property Details

House No.		House Name:			
Street:					
City/Town:		Postcode:			
Monthly Rent:	£	Tenancy Term in months:			
Sole tenant:		Number of sharers:		Tenants share of rent:	£

### Part 2 – Adults over the age of 18 to reside in the property

	First Name	Middle Name	Surname	Share of Rent
Tenant 1				
Tenant 2				
Tenant 3				
Tenant 4				

#### Confidentiality Note

The information contained within this application is being transmitted to and is intended for the use of Maltings Property Management. If the reader of this message is not the intended recipient, you are hereby advised that any dissemination, distribution of copy of this application is strictly prohibited. If you receive this application in error, please immediately notify us by calling (01482) 580608

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**Part 2 - Tenant's Details - Current Living Arrangements**

Title:				First Name:				
Surname:				Middle Name:				
Previous Name:				Date of Birth:				
Marital Status:			National Insurance Number:					
Current Address:	House No:			House Name:				
Street:								
City/Town:				Postcode:				
Email:								
Mobile Phone:				Home Number:				
Time at Address:	years			months			If under 3 years see below.	
Previous Address								
Current Residential Status:	Owner	Private Tenant	Council Tenant	With Parents	Other			
Details of Your Current Agent or Landlord or Agent: (if applicable)								
Name:				Building/Street No.				
Street:								
City/Town:				Postcode:				
Telephone No.								

**Part 3 - Tenant's Details – Employment**

Current Employment Details:											
Employed		Self Employed		Contract		Student		Retired		Unemployed	

Full Time		Part Time		N/A		Private means	
Annual Income (before tax):	£			Position held:			
Commencement Date:		Temp Contract/On Probation?				Permanent?	
<p><b>Details of Employer or Accountant if Self Employed</b>  <i>If you are employed/self employed or retired, give details of your employer/accountant or pension provider (alternatively you may provide proof of pension) below, and authorise them to reply to the enquiries which will be made to verify this information</i></p>							
Company:				Building/Street No.			
Street:							
City/Town:				Postcode:			
Contact Name:				Position:			
Contact Number:				Fax:			

#### Part 4 - Tenant's Details - Bank Details

Bank Name:							
Address:							
Account Holder Name:							
Sort Code:	-	-	Account Number:				

#### Part 5 - Tenant's Details - Reference & Personal Details

Personal Reference							
Name:							
Address:							
				Relationship:			
Tenancy Details							

Please Name Dependants Over 18 to Reside at the Address:					
Number of Children Under 18		Smoker?		Nationality	
Any Pets?	Y	N	Any Existing Credit Problems/ IVA's or Problems With Credit?		N

**Applicant's Consent**

I confirm that the information provided is to the best of my knowledge true and that the results of any findings will be forwarded to my landlord or agent and may be accessed again should I apply for any future tenancy. I understand that should I supply false information, this constitutes grounds for termination under section 17 under the Housing Act 1996. I also hereby authorise my above named bank or building society to respond to a status enquiry made in respect of this enquiry. Tenant Deposit may search the records of other credit reference agencies or other similar sources of information when undertaking this reference.

In consideration of the services of Maltings Property Management, (hereinafter referred to as the Agency), we accept to pay an administration fee of £130.00, inclusive of VAT + £30.00 per additional adult who will be residing in the property.

The administration fee should be paid upon presentation of the application form and is **NON refundable** upon the event of the application being declined or cancelled.

- 1 All cheques must be cleared before commencement of the tenancy
- 2 In most cases one month rent in advance and one month's security deposit will be required.
- 3 In some cases gas/electricity may have been disconnected. To Reconnect the supply, call the gas/electricity office as soon as possible. No responsibility will be accepted for accommodation left without supplies.

Signed:		Date:	
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**To Be Completed By The Agent**

RENT \_\_\_\_\_ Cash/Chq/Credit Card                      Date Paid \_\_\_\_\_

DEPOSIT \_\_\_\_\_ Cash/Chq/Credit Card                      Date Paid \_\_\_\_\_

ADMIN FEE **£130.00/ £30.00/£30.00 (inc of VAT)** Cash/Chq/Credit Card

Date Paid \_\_\_\_\_

MOVE-IN DATE \_\_\_\_\_

